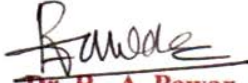


PUNE DISTRICT EDUCATION ASSOCIATION'S
BABURAOJI GHOLAP COLLEGE, SANGVI, PUNE 411027
Internal Quality Assurance Cell (IQAC)
ACADEMIC YEAR – 2016-17

IQAC meeting minutes and action taken report: Dated-20/01/2017.

Agenda	Matters raised by/ suggestions given by.	Outcome of discussions (minutes)	Action Taken.
AAA of departments and office	Prof. B. U. Kangude.	The observations and recommendations given by Academic Audit Team were discussed.	Respective departments are instructed to prepare plans to fulfil recommendations.
Celebration of “Baburaoji Gholap Smruti Saptah” (Memory week).	Dr. S. R. Chaudhari.	Various cultural and academic activities were discussed.	The cultural and special day celebration committee has been instructed to take responsibility of organization of the events.
Review of national seminar organised by IQAC	Dr. R. A. Pawar	Outcome of national seminar and its expenditure issues were discussed.	IQAC instructed coordinator to finalise accounts and submit utilization to BCUD, SPPU, Pune.
Review of short term courses conducted by college.	Dr. V. V. Naik.	The various issues related to short term courses were discussed. Departments and new short term courses were finalised.	The HoDs and corresponding in charge of shorts term courses are instructed to chalk out plans for these.
Agenda	Matters raised by/	Outcome of discussions	Action Taken.

	suggestions given by.	(minutes)	
Augmentation for infrastructure for library.	Prof. V. V. Naikwadi.	Due to shortage of space functioning of library faces several problems. Such issues and the need of library infrastructure augmentation were discussed.	College administration and library committee is instructed to prepare a plan and to submit it to management.
Organization of fashion show.	Prof. S. Chawhan.	B. Voc coordinator raised the issues of organization of fashion show to make available the platform for final year FT students.	B. Voc.(FT) department is instructed to organise fashion show.
Convocation programme.	Dr. M. G. Chaskar	As per SPPU guidelines convocation program for UG & PG students at college level should be organised.	Examination committee is instructed to prepare proper planning for this program.
Examination reforms.	Dr. Pimple V. V.	Various exam reforms including internal flying squad were discussed.	Examination committee is instructed to take follow up.
Review of second semester of syllabus.	Dr. S. R. Chaudhari.	Review of teaching-learning process was taken by vice-principal.	All staff members are instructed to complete their syllabi and Practicals before 28 th February.
Utilization of N-List Facility	Prof. V. V. Naikwadi.	Librarian demonstrated the use of N-List facility.	PG and research students as well as all staff members are informed.


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