

PUNE DISTRICT EDUCATION ASSOCIATION'S
BABURAOJI GHOLAP COLLEGE, SANGVI, PUNE 411027
Internal Quality Assurance Cell (IQAC)
ACADEMIC YEAR – 2017-18

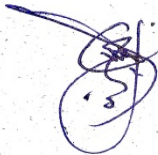
IQAC meeting minutes and Action taken report: Dated-19/06/2017.

| Agenda | Matters raised by/ suggestions given by. | Outcome of discussions (minutes) | Action Taken. |
|--|---|--|---|
| Discussion on Academic planning for the year 2017-18 | Dr. L. K. Nikam. Dr. V. V. Naik. | Principal and vice principal discussed various issues of academic planning including curricular and co-curricular activities. | The departments and various committees are directed to prepare Academic plans in accordance with academic calendar |
| To Take review of admission process. | Prof. M. S. Misar. | Took review of prospectus and admission process being conducted online mode and merit basis. She also explained publicity strategies adopted by institution. | Admission committee and administrative office is directed to follow all rules and regulations of Govt of Maharashtra and SPPU regarding admissions. |
| To discuss inputs from the departments. | Prof. B. U. Kangude. | Format of departmental inputs for year 2016-17 and mode of online submission is discussed. | Format of inputs from departments is rectified and provided online to the all departments. |
| To Discuss issues related to AQAR 2016-17. | Dr. R. A. Pawar. | The various issues related to preparation of AQAR 2016-17 are discussed by coordinator. | All departments and college committees are instructed to furnish information online of academic year 2016-17. |
| Agenda | Matters raised by/ | Outcome of discussions (minutes) | Action Taken. |

| | suggestions given by. | | |
|--------------|------------------------------|---|--|
| Other issues | Prof. M. S. Misar. | Discussed the need to go for reaccreditation process for third cycle by preparing SSR using NAAC new framework. | IQAC, NAAC steering committee and administrative office are instructed to prepare a detailed plan regarding reaccreditation cycle III. |
| | Prof. B. U. Kangude | Discussed the process plan to carry out academic and administrative Audits (AAA) of year 2016-17.. | Departments are directed to prepare academic audits in the prescribed format and present it to academic audit team. |
| | Dr. S. V. Jagtap. | Academic Research Coordinator (ARC) discussed the need and process to organize national/state/institutional level seminar by various departments. | Department of Marathi and Library, Zoology, BBA(CA) are instructed to submit proposals to BCUD, SPPU Pune for financial assistance. |
| | Shri. Prafulla Patil | Discussed to start more skill based add-on courses to enhance entrepreneurship and employability of students. | IQAC instructed Short term committee to prepare plans to start more Add-on courses. |


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