

PUNE DISTRICT EDUCATION ASSOCIATION'S  
**BABURAOJI GHOLAP COLLEGE, SANGVI, PUNE 411027**  
 Internal Quality Assurance Cell (IQAC)  
 ACADEMIC YEAR – 2020 – 2021

**IQAC meeting minutes and action taken report: Dated 09/01/2021**

Agenda	Matters raised by/ suggestions given by.	Outcome of discussions (minutes)	Action Taken
Review of last meeting conducted on 24/9/2020 (Online)	Dr. S. V. Jagtap	Coordinator of IQAC took review of activities decided in previous meeting. It was decided to submit AQAR by January 2021 end.	The AQAR for 2019 – 2020 has been completed and submitted successfully.
To take training of internal auditors for ISO certification	Dr. Medha Misar	All members of ISO committee should be given training for internal auditing process.	17 members of ISO committee completed training and qualified examination for the same.
To decide action plan after reopening the college in pandemic situation	Dr. N. L. Ghorpade	Whenever offline teaching begins, follow the guidelines given by Government, Local Municipal Corporation, and SPPU for attendance, precautionary measures etc.	The relevant guidelines for conducting offline lectures and practicals; sanitization in campus have been implemented properly.
To arrange program useful for high schools students	Dr. Y. B. Kholam	Decided to organize School to Campus activity and invite students of neighbouring high schools. Arrange scientific demos/ model/ videos/applications for display.	School to Campus activity is conducted successfully.
To implement best practice of village survey	Dr. N. L. Ghorpade	Decided to conduct village survey in Kusgaon. Every participating department should make survey on topic of their subject with five student volunteers.	The village survey was carried out in Kusgaon, Pune. Detailed survey report has been published.
To conduct activity for promotion of science	Dr. L.K. Nikam	Decided to conduct Dnyan Vistar Upkram with coordination from Dnyan Prabhodhini, Pune.	Conducted training of selected science students of demonstrating science through experiments for popularization.
To finalize perspective plan	Dr. N. L. Ghorpade	Decided to compile the information received	Information collected from all the departments

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of five years from 2020-21.	from departments and consider for preparing for final draft.	are consolidated together. Necessary additions and deletions are made.
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IQAC Coordinator  
**Coordinator, IQAC**  
**BABURAOJI GHOLAP COLLEGE**  
**SANGVI, PUNE-411027**



Principal and IQAC Chairman  
**PRINCIPAL**  
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